

Speech Evaluation Form

Speaker _____

Speech Type: **Informative** **Persuasive** **Multicultural** **Other:** _____

Introduction

- #1 0 1 2 3 4 Establishes favorable attention and interest
- #2 0 1 2 3 4 Provides a clear specific purpose
- #3 0 1 2 3 4 Establishes common ground/link to audience
- #4 0 1 2 3 4 Establishes credibility
- #5 0 1 2 3 4 Previews body of the speech

Content

- #6 0 1 2 3 4 Speech is adapted to the audience's interests, knowledge, and attitudes
- #7 0 1 2 3 4 Organization of speech is obvious and easy to follow
- #8 0 1 2 3 4 The main points are clearly identified
- #9 0 1 2 3 4 Developed main points sufficiently
- #10 0 1 2 3 4 Used appropriate transitions and internal summaries
- #11 0 1 2 3 4 Evidence of research and support material
- #12 0 1 2 3 4 Use of credible, objective sources
- #13 0 1 2 3 4 Used acceptable logic, reasoning and emotional appeals
- #14 0 1 2 3 4 The topic was challenging for the speaker and the audience

Delivery

- #15 0 1 2 3 4 Establishes audience contact (eye contact, distance)
- #16 0 1 2 3 4 Voice quality (not monotone, too soft, too fast, etc.)
- #17 0 1 2 3 4 Used appropriate language and grammar
- #18 0 1 2 3 4 Delivery is extemporaneous (conversational, did not read)
- #19 0 1 2 3 4 Delivery is fluent (not choppy)
- #20 0 1 2 3 4 Freedom from distractions (swaying, fidgeting, "um")
- #21 0 1 2 3 4 Appropriate use of gestures and physical movement
- #22 0 1 2 3 4 Effective use of visual aids

Conclusion

- #23 0 1 2 3 4 Reminds audience of main points/summarizes
- #24 0 1 2 3 4 Specifies precisely what the audience is to think or do in response to the speech
- #25 0 1 2 3 4 Ended strongly

SPEECH PACKET/FOLDER:

Left pocket (in order):

- ____/10 Outline w/ Correct Works Cited; correct formatting (typed/printed); w/ Original Graded Works Cited
- ____/5 Slide printout(s); correct formatting

Right pocket (in order):

- ____/1 Evaluation rubric (blank)
- ____/2 Turnitin.com receipt (printed)
- ____/3 Reference Materials - Interview, survey, etc. (printed)
- ____/4 Audience analysis (completed)
- ____/* Checklist (separate grade - *20pts.)

On time/Late penalty: _____

TOTAL POINTS: _____/25

TIME: _____

Speeches must be on time or within a 30-second window below or above the designated time.

Deductions:

- 15 sec. = 3%
- 30 sec. = 5%
- 45 sec. = 10%
- 60 sec. = 20%

TOTAL POINTS: _____

TIME PENALTY: _____

ONLINE SUBMISSION PENALTY _____

DRESS CODE PENALTY _____

SPEECH GRADE: _____